

Spring Competitive Grant - 2019

Otto Schoitz Foundation

Overview Spring 2019 Grant Cycle

To be considered for funding in this cycle, your complete application is due no later than **February 15, 2019**. Awards are expected to be announced by the end of May.

Guiding Principles*

Please indicate if you have read and understand the Otto Schoitz Foundation's Guiding Principles and Approach. The Guiding Principles and Approach will give you deeper insight into the type of projects the Foundation is interested in funding. Preference is towards:

- projects changing individuals and communities
- meeting the needs of the vulnerable
- addressing root or primary causes
- ideas with evidence of success and impact
- impacting Waterloo, because of the greater needs
- demonstrating a shared funding approach

Choices

Yes

No

Organizational Information

Organizational Purpose*

Describe the purpose of your organization.

Character Limit: 1500

Organizational Structure

Please identify your organizational structure.

Choices

501c3 as designated by the IRS

Governmental entity, such as municipality (or department thereof) or school district

Governmental Unit Support

If your organization is a governmental unit (such as municipality or school district) **OR** the proposed project involves a governmental entity, please provide evidence of approval & support by the appropriate administrative body. For example, if a municipality, a copy of the

city council resolution approving the project is appropriate. If a school district, a letter from the district's superintendent indicating support of the project as a high priority initiative within the district should be submitted.

File Size Limit: 2 MB

Competitive Organization*

Are you an organization or affiliated with an organization that competes with Wheaton Franciscan Healthcare and/or Mercy Health Network or any of their affiliates? If so, answer Yes and do not complete this application. This restriction on competition applies to the grant funds absolutely. The restriction on competition applies to fiscal agents and fiscal sponsors and their associates even if, for example, the fiscal agent or sponsor does not necessarily directly compete against Wheaton Franciscan Healthcare and/or Mercy Health Network, or their affiliates. Grants will not be awarded for projects determined by the Otto Schoitz Foundation, in its sole discretion, to compete, or to appear to compete, with Wheaton Franciscan Healthcare and/or Mercy Health Network, or their affiliates.

Choices

Yes

No

Board Roster*

Please provide a board roster, including:

- board member's name
- contact information
- professional affiliation
- and other pertinent information describing the member's affinity to your organization.

File Size Limit: 2 MB

Project Information

Project Title*

Character Limit: 100

Please note: Several of the following questions have been pre-populated with your original LOI response. Please provide any update, if necessary.

Type of Request*

To assist in making the choice for type of request, we use the following as general definitions for each category

- *Capacity building* – funds for initiatives that improve the grant-seeker's effectiveness, in terms of organizational and financial stability, program quality, and growth – such as

professional development for the grant-seeker's staff/board members or opportunities for peer learning, networking or leadership development.

- *Capital* – funds to acquire long-term assets such as land, building and/or major equipment; major renovations and/or construction projects.
- *Operating* – funds to support the organization's overall activities and mission, including administrative expenses and overhead.
- *Programmatic* – funds for specific project or activity tied to project-based outcomes; typically involves services that directly touch the grant-seeker's clients.

Choices

Capacity Building
Capital
Operating Support
Programmatic Support

Project Description*

Describe the project, addressing how funding will improve the health and wellbeing of the community.

Character Limit: 1500

Summarize Project Description*

Provide a concise summary of Project Description response.

Character Limit: 250

Community Need Being Addressed*

Please describe the community need/issue being addressed by the proposed project

Character Limit: 1000

Evidence of Community Need*

Please provide any evidence, including statistical data, to support the community need described in the previous question.

Character Limit: 1000

Reference URL

If you choose to reference a website location in your application, please indicate the URL address here.

Character Limit: 2000

Focus Area*

Please indicate the project's focus area:

Choices

Community Betterment
Education & Development

Environmental Improvement
Health
Human Services
Recreation & Physical Fitness

Project goals and/or expected outcomes*

Please describe the project's top goals and/or expected outcomes. What results do you expect to achieve?

Character Limit: 1000

Goal and/or Outcome Measurement*

Please describe how the top project goals and/or outcomes will be measured.

Character Limit: 1000

Targeted Population - Community*

Please identify the primary community expected to be served by the grant. The Waterloo community is defined by the applicable zip codes.

Choices

Waterloo community (>90%)

Predominantly Waterloo community (>50%); some other communities

Some Waterloo community (<50%); predominantly other communities

Other communities (>90%)

Targeted population*

Describe the targeted population this project is intended to impact. The Foundation prefers projects that meet the needs of the community's vulnerable.

Character Limit: 500

Youth*

Indicate number of youth expected to be served.

Character Limit: 10

Adults*

Indicate number of adults expected to be served.

Character Limit: 10

Seniors*

Indicate number of seniors expected to be served.

Character Limit: 10

The Foundation prefers projects which commence AFTER the respective award announcement. Fall awards are announced the end of November; Spring awards are

announced the end of May. We reimburse grantees for expenses incurred AFTER the award date and prefer to disburse all grant awards within 12 months. Grantees may submit reimbursement requests up to the amount of the award as often as necessary. Please take this into consideration as you identify the project start and end date.

Project Start Date*

Character Limit: 10

Project End Date*

Character Limit: 10

Financial Information

Financial Statements*

Please provide the organization's most recent audited or reviewed financial statements (including the independent auditor's opinion). If your organization does not have an independent audit or review, please explain in the text area and upload the financial statements representing your most recent 12 month period.

Character Limit: 250 | File Size Limit: 10 MB

Please note: The Project Budget and OSF Requested Funds questions are pre-populated with your original LOI response. If an update is necessary, please contact the Executive Director to discuss.

Project Budget

Please indicate the proposed project budget.

Character Limit: 20

Project Budget Upload*

Please upload a detailed listing of the Project Budget, including both revenue sources and cost categories. You may provide an introductory text explanation as well.

Character Limit: 250 | File Size Limit: 4 MB

OSF Requested funds

Please indicate the total dollar amount you are requesting from the Otto Schoitz Foundation.

Character Limit: 20

Use of Funds*

Please describe how the funds you are requesting will be used.

Character Limit: 250

Partial Funding*

If the Otto Schoitz Foundation were to award less than your full request, please describe how the Project would and/or would not proceed.

Character Limit: 250

Shared Funding*

Please list all other sources you are requesting funding from, the amount you are requesting and if funding has been approved. Please include general fundraising activity and in-kind services information.

Character Limit: 1500

Sustainability*

Please describe the strategy for sustaining the Project and its positive impact within our community.

Character Limit: 1500

Electronic Signature

Please note: by entering your information and selecting "I agree", you are:

1. Certifying, to the best of your knowledge, all information included in this Application is complete and accurate;
2. Representing that you are an officer or other agent of the applicant authorized to enter into legally binding agreements on behalf of the applicant;
3. Accepting responsibility for the project, including completion of required reports, if a grant is awarded;
4. And agreeing that your insertion of information in the following fields constitutes an electronic signature.

Confirmation***Choices**

I agree

Date*

Character Limit: 10

Name of Individual Submitting Application*

Character Limit: 50

Title of Individual Submitting Application*

Character Limit: 50

Once complete, you must submit the Application; you will receive an automated email stating the Application has been successfully submitted.

IMPORTANT: The Otto Schoitz Foundation utilizes the online grants management system to generate email communication from the email address administrator@grantinterface.com. As this communication is important to your application, please ensure this address is not blocked or filtered by your email service. Further, do not send correspondence to this email address; it is not established to receive incoming messages.

Staff Comments

Character Limit: 500

Highest scored criteria

To provide feedback to the applicant, after scoring, indicate the category scored highest.

Choices

Community Need
Feasibility
Outcomes
Root/Primary Causes
Vulnerable/Waterloo
Use of Funds/Shared Funding
Mission Alignment

Lowest scored criteria

To provide feedback to applicant, after scoring, indicate criteria receiving lowest score.

Choices

Community Need
Feasibility
Outcomes
Root/Primary Causes
Vulnerable/Waterloo
Use of Funds/Shared Funding
Mission Alignment

Social Determinant of Health

Indicate the determinant this grant application predominantly impacts.

Choices

Economic Stability
Education
Social and Community Context
Health and Health care
Neighborhood and Built Environment

